

**Auchi Polytechnic**

**Office of the Registrar**

**P.M.B. 13**

**Auchi**

**Invitation for Pre-Qualification/ Bidding in Respect of Approved 2016 Capital Projects**

In compliance with Due process requirement for procurement of goods and services, Auchi Polytechnic, Auchi wishes to pre-qualify competent suppliers for the execution of approved 2016 Capital Projects.

(2.0) Interested contractors/suppliers are hereby invited to apply for prequalification for the Supply and Installation of the followings:-

- (i) Procurement/Installation of Solar Street Light
- (ii) Procurement/Installation of Band width, Software and Servers for the Bursary Department

**(3.0) PRE-QUALIFICATION REQUIREMENTS**

- Certificate of incorporation
- Current Tax Certificates for the past three years ending December, 2016
- VAT registration with TIN No. and evidence of tax remittance
- Audited Accounts for the past three years
- Company profile which must include Organisational Structure, Curriculum Vitae of key personnel
- Details of equipment owned or to be hired
- Evidence of experience or involvement in similar jobs with proofs of letters of awards and completion certificates
- Evidence of financial capability/financial statement to undertake the project. Evidence of current Certificate of Compliance by the Industrial Training Fund (ITF)
- Evidence of current Certificate of compliance by the National Pension Commission (PENCOM)
- Evidence of social/communal responsibility
- Evidence of Registration on the National Database of Contractors, Consultants and Service Providers with the Bureau of Public Procurement (BPP)

**(4.0) VERIFICATION OF CLAIMS**

Auchi Polytechnic reserves the right to verify the claims made by the contractors/suppliers.

**(5.0) COLLECTION OF BIDS DOCUMENTS**

Interested Bidders are to collect Bidding Documents in the Office of the Director of Physical Planning Department on submission of evidence of payment of a non- refundable Tender fee of Twenty-Five Thousand Naira (N25,000.00) only per Lot to the Polytechnic Treasury Single Account (TSA).

Details of the account should be obtained from the Bursary Department before making the payment, please.

**(6.0) SUBMISSION OF BIDS DOCUMENTS**

The completed Technical and Financial Bids are to be submitted in Two (2) copies each which includes one (1) original and one (1) copy. The documents should be in Two (2) separate sealed envelopes clearly marked 'Technical Bid and Financial Bid' and both sealed in a third envelope marked with the appropriate Lot at the top right hand corner with the company's name written behind and addressed **to the Registrar, Auchi Polytechnic, P. M. B. 13, Auchi.**

These documents should be dropped in the Tender Box situated in the Registrar's Office **not later than 12noon, Wednesday, 12<sup>th</sup> October, 2016.**

**(7.0) OPENING OF PRE-QUALIFICATION/BIDDING DOCUMENTS**

The Pre-qualification documents will be opened same day **on Wednesday, 12<sup>th</sup> October, 2016 at 12:00 noon** in the Polytechnic Boardroom, at the expiration of the time allowed for submission of documents.

Only the Financial Bids of successful pre-qualified Suppliers will be opened same day.

This advertisement serves as an invitation to Non-Governmental Organizations (NGOs), Anti-Corruption Agencies and the General Public to witness the Bid Opening.

**Signed:**

**Dr. (Mrs.) M. I. Aashikpelokhai**

**Registrar**